

Report To:	STANDARDS AND PERSONNEL APPEALS COMMITTEE	Date:	29 JULY 2020
Heading:	STANDARDS AND PERSONNEL APPEALS COMMITTEE WORKPLAN 2020-2021		
Portfolio Holder:	N/A		
Ward/s:	N/A		
Key Decision:	NO		
Subject to Call-In:	NO		

Purpose of Report

This report asks Members of the Committee to consider and approve the attached Work Plan for the Committee for the next municipal year.

Recommendation(s)

The Committee is requested to consider and approve the Standards and Personnel Appeals Committee Work Plan for 2020-2021.

Reasons for Recommendation(s)

To reflect good practice.

Alternative Options Considered

(with reasons why not adopted)

The Committee may consider adding or deleting work items and may consider if the proposed timeframe for completion of tasks needs amending.

Detailed Information

The draft work plan for the Standards and Personnel Appeals Committee for the municipal year 2020-2021 is attached at Appendix 1 to the report.

The Committee is asked to consider the draft plan for approval. The Work Plan includes suggested items put forward in the Annual Governance Update report which appears elsewhere on the agenda for this meeting.

Implications

Corporate Plan:

To ensure we deliver high-quality public services we have adopted a set of corporate values which underpin the successful delivery of our priorities. How we work is as important as what we do.

The Council's values are:

- People Focussed;
- Honest;
- Proud;
- Ambitious.

It is important that the Council has the most effective infrastructure and support to enable:

- The delivery of the Corporate Plan
- Financial sustainability to continue to deliver key services
- A productive workforce that delivers services well

Legal:

There are no significant legal issues associated with the approval of the work plan. Legal issues in relation to specific pieces of work will be considered at that time.

Finance:

Budget Area	Implication
General Fund – Revenue Budget	None. There are no financial implications associated with approving the work plan. Any financial issues in relation to specific pieces of work will be considered at that time.
General Fund – Capital Programme	None.
Housing Revenue Account – Revenue Budget	None.
Housing Revenue Account – Capital Programme	None.

Risk:

Risk	Mitigation
<p>There are no risks associated with the approval of the work plan itself.</p> <p>Failing to adopt a work plan would not be considered best practice as the Council would</p>	<p>Approval of the work plan.</p> <p>The implementation of the work plan for this Committee ensures the Council is open and transparent in the way it deals with ethical governance.</p>

<p>then not be able to ensure the Council exercises its duties to promote and maintain high standards of ethical conduct.</p> <p>The Council has recognised the following Corporate Risk: ADC) CR003 Ethical Governance – failure/delay to implement changes to the Members' Code of Conduct and recommendations of the Committee on Standards in Public Life (CSPL) and Peer Challenge)</p>	<p>The reporting and work of the Committee demonstrates the Council's commitment to maintaining high levels of ethical behaviour and incorporates work plan items to address the identified risk.</p>
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Human Resources:

There are no direct HR issues relating to the adoption of the work plan.

Equalities:

There are no direct equalities issues relating to the adoption of the work plan. Each work plan item will consider equalities issues as part of its development and implementation.

Other Implications:

None.

Report Author and Contact Officer

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